

Plan the
Ultimate
Bachelorette
Party!

www.TheHOUSEof BACHELORETTE.com

Bachelorette Party Checklist

Thrill
the
Bride!

3-6 Months

- Talk with the Bride - What does she want to do? What items or activities are off-limits?
- Pick the party date - This is usually on a weekend, a week or two before the Wedding.
- Pick a Bachelorette Party Idea- Check out theme ideas on www.TheHOUSEofBACHELORETTE.com
- Send a Save-the-Date email to attendees - Ask anyone if they want to help with the planning.

2-3 Months

- Book the Venue, buy the tickets, reserve the transportation - Collect pricing info & send it to the attendees, so you can collect money for the purchase.

1-2 Months

- Make all the final reservations - Be sure to ask for discounts/specials.
- Send out the official Bachelorette Party Invite! Let attendees know if a contribution is needed.

2 Week Prior

- Plan your Party Favor Bags - Fill with treats, themed items, something to wear or other fun favors!
- Order all of your Bachelorette Party Items- Get a tiara/veil, games, decorations, & a Bride gift!
- Order custom items for the Bride! Get her Wedding date or name on a sash or tank top!

1 Week Prior

- Create a Party Songs Playlist- Or print the FREE one at www.TheHOUSEofBACHELORETTE.com
- Follow up on RSVP's - Get a final count for the BIG NIGHT!

The Day Before the Party

- Send a reminder to the Bride & guests! Remind them of anything they're supposed to bring.
- Prep items for the party- Fill goody bags, make sure you have decorations & supplies for games.
- Wrap the Bride's Gift- Make sure to write a fun note to accompany it.

The Day of the Party!

- Arrive 30 Minutes early! Take a couple of Bachelorettes with you & have a drink!
- If you're giving gifts, keep a tally of who gave what items so the bride can send out "Thank You" cards!
- Keep an eye on the Bride! It's her party, make sure she is the star!